

## MINUTES

PLACERVILLE CITY COUNCIL  
REGULAR MEETING  
**TUESDAY, DECEMBER 12, 2023**

**CLOSED SESSION: 4:30 P.M.**

**OPEN SESSION: 5:00 P.M.**

CITY COUNCIL CHAMBERS – TOWN HALL  
549 MAIN STREET, PLACERVILLE, CA 95667

### 4:30 PM CLOSED SESSION

**Item 1: Public Employment Performance Evaluation pursuant to Government Code § 54957**  
City Manager

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### 5:00 P.M. OPEN SESSION

#### 1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

*The Mayor called the meeting to order at 5:01 p.m. and The Pledge of Allegiance to the Flag was recited.*

#### 2. **ROLL CALL: Present:** Clerici, Gotberg, Neau, Saragosa, Yarbrough

#### 3. **CEREMONIAL MATTERS**

##### 3.1 **Service Anniversaries (Mr. Morris)**

*The City Manager along with department heads recognized the service anniversaries of several City employees.*

##### 3.2 **Proclamation for the Retirement of Suzanne Pronk (Mayor Saragosa)**

*The Mayor read the proclamation and presented it to Ms. Pronk. The City Council as well as the Assistant City Manager/Director of Finance shared their appreciation for her many years of dedicated service.*

#### 4. **CLOSED SESSION REPORT – City Attorney Ebrahimi**

*On behalf of the City Attorney and Assistant City Attorney (unable to attend tonight's meeting), the City Manager reported that there was no reportable action taken in Closed Session.*

#### 5. **ADOPTION OF AGENDA**

*It was moved by Councilmember Clerici and seconded by Vice-Mayor Neau that the City Council move Item 12.1 to precede Item 10.1 and adopt the agenda as modified. The motion was passed by the following vote:*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough

NOES: None

ABSENT: None

ABSTAIN: None

## **6. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC**

### **6.1 Brief Comments by the City Council**

*The City Council made brief comments.*

## **7. CONSENT CALENDAR**

**NOTE:** All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

### **7.1 Approve the Minutes of the Regularly Scheduled City Council Meeting of November 14, 2023 (Ms. O'Connell)**

*Approved the Minutes of the regularly scheduled City Council meeting of November 14, 2023.*

### **7.2 Approve the Accounts Payable Registers dated November 21, 2023, and December 5, 2023 (Mr. Warren)**

*Approved the Accounts Payable Registers dated November 21, 2023, and December 5, 2023.*

### **7.3 Approve the Payroll Register for Pay Periods 9, 10, and 11 (Mr. Warren)**

*Approved the Payroll Register for pay periods 9, 10, and 11.*

### **7.4 Receive and File Public Records Requests (Ms. O'Connell)**

*Received and filed Public Records Requests.*

### **7.5 Waive the Second Reading and Introduce by Title Only an Ordinance Authorizing the Levy of Special Taxes for the City of Placerville Community Facilities District No. 2023-1 for Cottonwood Park Phases 4 & 6 Maintenance and Services (Ms. McConnell)**

**Ordinance No. 1713**

*Waived the second reading and introduced by title only an Ordinance authorizing the Levy of Special Taxes for the City of Placerville Community Facilities District No. 2023-1 for Cottonwood Park Phases 4 & 6 Maintenance and Services.*

**7.6 Notify the Media and Public by Approval of this Request that the Regularly Scheduled City Council Meeting of December 26, 2023 is Cancelled (Ms. O'Connell)**

*Approved the cancellation of the regularly scheduled City Council meeting of December 26, 2023.*

**7.7 Consider a Resolution Granting the City Manager and the Development Services Director Signature Authority and Authorize Making Application for the FY 2022-2023 SB 1383 Local Assistance Grant Program Funding (Mr. Rivas)**

**Resolution No. 9258**

*Adopted a resolution granting the City Manager and the Director of Development Services signature authority and authorized making application for the FY 2022-2023 SB 1383 Local Assistance Grant Program Funding.*

**7.8 Consider Acknowledging and Filing the Measure J Fund Financial Report for the Quarter Ended June 30, 2023 (Mr. Warren)**

*Acknowledged and filed the Measure J Fund Financial Report for the Quarter Ended June 30, 2023.*

**7.9 Consider Acknowledging and Filing the Quarterly Investment Report for the period ended June 30, 2023 (Mr. Warren)**

*Acknowledged and filed the Quarterly Investment Report for the period ended June 30, 2023.*

**7.10 Consider Approving Amendment No. 5 to the Consulting Services Agreement with Dewberry Engineers Inc. in the Amount of \$129,234.91 and Issuance of Notice to Proceed #7 in the Amount of \$129,234.91 for the Placerville Drive Bicycle and Pedestrian Facilities Project (CIP #41816) and Authorizing the City Manager to Execute the Same, Approving a \$250,000 Budget Appropriation from the Measure L Fund Construction Reserve for the Said Project, and Approving a \$100,000 Budget Liquidation in State Toll Credits for the Said Project (Ms. McConnell)**

**Resolution No. 9259**

*Adopted a resolution approving Amendment No. 5 to the Consulting Services Agreement with Dewberry Engineers Inc. in the amount of \$129,234.91 and issuance of Notice to Proceed #7 in the amount of \$129,234.91 for the Placerville Drive Bicycle and Pedestrian Facilities Project (CIP #41816) and authorizing the City Manager to execute the same, approving a \$250,000 Budget Appropriation from the Measure L Fund Construction Reserve for the said project, and approving a \$100,000 Budget Liquidation in State Toll Credits for the said project.*

- 7.11 Consider Approving Amendment No. 5 to the Consulting Services Agreement with Dewberry Engineers Inc. in the Amount of \$3,942.63 and Issuance of Notice to Proceed #5 in the Amount of \$3,942.63 for the Placerville Drive at Hangtown Creek Bridge Replacement Project (CIP #41410) and Authorizing the City Manager to Execute the Same; and Approving a \$25,000 Budget Appropriation from the Measure L Fund Construction Reserve for the Said Project (Ms. McConnell)**

**Resolution No. 9260**

*Adopted a resolution approving Amendment No. 5 to the Consulting Services Agreement with Dewberry Engineers Inc. in the amount of \$3,942.63 and issuance of Notice to Proceed #5 in the amount of \$3,942.63 for the Placerville Drive at Hangtown Creek Bridge Replacement Project (CIP #41410) and authorizing the City Manager to execute the same; and approving a \$25,000 Budget Appropriation from the Measure L Fund Construction Reserve for the said project.*

- 7.12 Consider Approving a Construction Contracts for the Restoration of the Parking Lot as Part of the Hangtown Creek Culvert Repair Project (CIP #42013) and Associated Budget Appropriations Totaling \$121,802 (Ms. McConnell)**

**Resolution No. 9261**

*Adopted a resolution approving a Construction Contract for the restoration of the parking lot as part of the Hangtown Creek Culvert Repair Project (CIP #42013) and associated budget appropriations totaling \$121,802.*

- 7.13 Consider Approving a Consulting Services Agreement for the Cedar Ravine Road Multimodal Study Project (CIP #42422) (Ms. McConnell)**

**Resolution No. 9262**

*Approved a Consulting Services Agreement for the Cedar Ravine Road Multimodal Study Project (CIP #42422).*

- 7.14 Consider Approving and Affirming a New Salary Schedule Effective**

**December 23, 2023, and B.) Approving a New Job Description for the Program Site Supervisor Position and the Scorekeeper Position (Mr. Warren/Mr. Zeller)**

**Resolution No. 9263**

*Adopted a resolution approving and affirming a new salary schedule effective December 23, 2023, and approving new job descriptions for the Program Site Supervisor and the Scorekeeper positions.*

*It was moved by Councilmember Clerici and seconded by Councilmember Gotberg that the City Council approve the Consent Calendar as presented. Public comment was received from Sue Rodman. The motion was passed by the following roll-call vote:*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8. PUBLIC COMMENT – NON-AGENDA ITEMS**

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the Agenda that is within the subject matter jurisdiction of the City Council.

State law prohibits the Council from acting on items not listed on the Agenda except by special action of the City Council under specified circumstances.

The Mayor reserves the right to limit the speaker's time to **three minutes**. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**8.1 Oral Communication**

*Oral communication was received from Mark Acuna (Placerville Fire Safe Council).*

**8.2 Written Communication**

*No written communication was received.*

**9. ITEMS PULLED FROM THE CONSENT CALENDAR**

*No items were pulled from the Consent Calendar.*

**10. ORDINANCES**

**10.1 Consider the Second Reading of an Ordinance Amending Title 7 of the Placerville Municipal Code Health and Sanitation Adding Chapter 17 Private Sewer Lateral Ordinance to the City Code (Mr. Rivas)**

## **Ordinance No. 1712**

*The Director of Development Services summarized the item and responded to Council questions. Public comment was received from John Sikora, Kirk Smith, Mark Acuna, and Sue Rodman. Following Council discussion, it was moved by Councilmember Clerici and seconded by Vice-Mayor Neau that the City Council waive the second reading and adopt an ordinance amending Title 7 of the Placerville Municipal Code Health and Sanitation adding Chapter 17 Private Sewer Lateral Ordinance to the City Code.*

*The motion was passed by the following roll-call vote:*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **11. PUBLIC HEARINGS**

*No public hearings were scheduled.*

### **12. DISCUSSION/ACTION ITEMS**

#### **12.1 Consider Request from El Dorado County to Implement Trip to Green for One Night in the Month of February to Accommodate Construction of the Mosquito Road Bridge (Mr. Morris/Ms. McConnell)**

*This item was moved to precede Item 10.1.*

*The City Manager presented the item and invited representatives from the County to address the City Council. John Kahling, County Deputy Director of Engineering, presented the request. Public comment was received from District 3 Supervisor Wendy Thomas, Woodrow Deloria (El Dorado County Transportation Commission), Kirk Smith, and Sue Rodman.*

*Following Council discussion, it was moved by Councilmember Clerici and seconded by Vice-Mayor Neau that the City Council approve the request from El Dorado County to implement Trip to Green for one night in the month of February, 2024, to accommodate construction of the Mosquito Road Bridge.*

*The motion was passed by the following roll-call vote:*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough  
NOES: None  
ABSENT: None  
ABSTAIN: None

**12.2 Consider Approving Budget Appropriations, Rejecting a Bid and Bid Protest Received From B&M Builders, Inc., and Approving the Award of a Construction Contract to the Lowest Responsive and Responsible Bidder, Doug Veerkamp General Engineering, Inc., for the Broadway Sidewalks Project (CIP #41606) (Ms. McConnell)**

**Resolution No. 9264**

*The Interim City Engineer presented the staff report. Public comment was received from Sue Rodman. Following Council discussion, it was moved by Vice-Mayor Neau and seconded by Councilmember Gotberg that the City Council adopt a resolution approving budget appropriations, rejecting a bid and bid protest received from B&M Builders, Inc., and approving the award of a Construction Contract to the lowest responsive and responsible bidder, Doug Veerkamp General Engineering, Inc., for the Broadway Sidewalks Project (CIP #41606).*

*The motion was passed by the following roll-call vote;*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough  
NOES: None  
ABSENT: None  
ABSTAIN: None

**12.3 Consider Approving a Consulting Services Agreement and Notice to Proceed with Dokken Engineering for Environmental and Engineering Design Services for the Canal Street Phase 1 – Combellack Road to Cougar Lane Project (CIP #42402) and the Phase 2 - Cougar Lane to US Highway 50 Project (CIP #42404). (Ms. McConnell)**

**Resolution No. 9265**

*The Interim City Engineer summarized the report. Public comment was received from Sue Rodman. Following Council discussion, it was moved by Councilmember Clerici and seconded by Councilmember Gotberg that the City Council adopt a resolution approving a Consulting Services Agreement and Notice to Proceed with Dokken Engineering for environmental and engineering design services for the Canal Street Phase 1 – Combellack Road to Cougar Lane Project (CIP #42402) and the Phase 2 - Cougar Lane to US Highway 50 Project (CIP #42404).*

*The motion was passed by the following roll-call vote:*

AYES: Clerici, Gotberg, Neau, Saragosa, Yarbrough  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS**

*The City Council reported on recent and upcoming meetings of various external bodies. No public comment was received.*

- **El Dorado County Transit Authority**  
Vice-Mayor Neau, Councilmember Yarbrough
- **El Dorado County Transportation Commission**  
Mayor Saragosa, Vice-Mayor Neau, Councilmember Clerici
- **LAFCO (El Dorado Local Agency Formation Commission)**  
Councilmember Clerici
- **SACOG (Sacramento Area Council of Governments)**  
Mayor Saragosa
- **Pioneer Community Energy Board of Directors**  
Councilmember Yarbrough
- **Placerville Fire Safe Council**  
Vice-Mayor Neau
- **Opportunity Knocks/Continuum of Care**  
Councilmember Gotberg

### **14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)**

*No requests for future agenda items were made.*

### **15. CITY MANAGER AND STAFF REPORTS**

#### **15.1 Receive and File November Fire Station 25 Run Report (Chief Cordero)**

*The item was received and filed.*

#### **15.2 Development Services Department's Development/Permitting Statistics for the Month of November 2023 (Mr. Rivas)**

*The item was received and filed.*

#### **15.3 Acknowledge and File the HDL Sales Tax and Economic Reports for the Quarter Ended June 30, 2023 (Mr. Warren)**

*The item was received and filed.*



**16. UPCOMING ITEMS**

*Items tentatively scheduled for the next City Council meeting include: Annual Traffic Impact Mitigation Fee Report, November 2023 Police Stats, Main Street Banners, Broadway Maintenance Contract Award, Traffic Impact Mitigation Update Amendment to GHD Contract, Upper Broadway Mitigation Escrow, City/County Memorandum of Understanding for Mosquito Road, Forni Road Storm Drain Repair – Notice of Completion & Ratify Contract Change Orders, Placerville Police Officers Association Memorandum of Understanding, A-board Signs, and ADU/JADU Ordinance First Reading.*

**17. ADJOURNMENT @ 7:35 p.m.**

The regularly scheduled City Council meeting of December 26, 2023, has been cancelled (pending action on tonight's agenda, Item 7.7). The next Regularly Scheduled City Council meeting will be held on Tuesday, January 9, 2024, 4:30 P.M. Closed Session, 5:00 P.M. Regular Meeting.

Regina O'Connell, CPMC, City Clerk